



PMP® Examination Skills Development Outline

(2 Days)

Overview

Over 90,000 people around the world have attained the prestigious qualification of Project Management Professional® or PMP. Recognised globally, the PMP is the credential of choice in many industries for executives whose work involves managing complex projects. Indeed, many companies now require the PMP certification for individual advancement or even initial employment. To acquire the PMP, candidates must pass a four-hour examination administered worldwide by the Project Management Institute. This challenging exam measures the application of knowledge, skills, tools, and techniques that are utilised in the practice of project management. It consists of 200 questions, and candidates must achieve at least 143 correct answers to pass.

This programme is an intensive preparation seminar for candidates wishing to sit for the PMP examination. Participants are coached intensively on the content and style of the exam, allowing them to optimise their preparation time. It includes a simulated PMP examination of 50 questions.

This programme is based on the PMOK® 3rd edition.

We recommend that participants attend this seminar at least one month before sitting the PMP examination.

Who should attend?

This programme is designed for experienced project managers wishing to acquire the PMP certification. It is not suitable for foundation-level participants.

Participants should be able to demonstrate 4,500 hours of project management experience, in the past 36 consecutive months, to satisfy PMI examination criteria.

They should also be able to demonstrate 35 hours of structured project management education (not necessarily PMI approved or aligned) when applying for the examination; this programme provides 22 hours towards that requirement.

Pre-knowledge of the PMBOK® 3rd edition would be helpful, but is not mandatory.

Benefits of attending

Participants in this programme will experience:

- The requirements to sit for the PMP examination
 - The examination options available (electronic or paper)
 - The methodology of the examination, and the typical style of questions asked.
 - The coaching that participants receive will enable them to:
 - Better comprehending difficult questions
 - Formulating a personal strategy for maximising their preparation and for taking the examination itself
-



PMP® Examination Skills Development Outline

(2 Days)

Learning Outcomes

By attending this programme, participants will:

- Learn what requirements are mandatory to sit for the PMP® examination
- Understand the examination options available (electronic or paper)
- Comprehend the methodology of the examination
- Encounter typical styles of questions encountered in the examination
- Develop methods of comprehending intricate questions
- Formulate a strategy and personal plan to take the examination
- Build their own learning programme to maximise the preparation period
- Experience a simulated PMP® examination using paper question sheets¹
- Build self confidence and belief in their ability to pass the examination

Programme Outline

PMP® Application Requirements and Examination Description

- Educational levels accepted by the PMI and the implications
- Project management experience requirements and how to meet these
- How to apply for the examination and what documents may be required
- Prometric test centres, procedures and the examination room set up
- The computerised testing experience
- 50 question simulated pre-test

Preparing For The PMP® Examination

- Working with the PMBOK® (Project Management Institute Body of Knowledge, 3rd Edition)
- Understanding where to invest your efforts
- Planning your PMP® studies
- Developing techniques to improve your knowledge retention
- Overcoming the 'magnitude' shock; How to deal with 200 questions in 4 hours
- Simulated test of 50 questions

The Six Knowledge Domains

- Professional Responsibility
- Initiating Projects
- Planning Projects
- Executing Projects
- Monitoring and Controlling Projects
- Closing Projects

Each Knowledge Domain will be tested by a simulated 20-question examination

¹ NB: In compliance with PMI requirements, the questions and answers for the simulated examination have been devised by James Graham PMP® and are not actual examples from the PMP® question pool, which is confidential



PMP® Examination Skills Development Outline

(2 Days)

Knowledge Areas

The six knowledge domains are supported by nine knowledge areas and these will be covered during the programme:

- Project Integration Management
- Project Scope Management
- Project Time Management
- Project Cost Management
- Project Quality Management
- Project Human Resource Management
- Project Communications Management
- Project Risk Management
- Project Procurement Management

Review

- Summary of PMP® preparations
 - Simulated examination of 50 questions (repeat of day one, with open book policy, to help participants determine what they have learned and what still needs to be learned)
-